

MIAMI COUNTY COMMISSIONERS
25 N BROADWAY
PERU, IN 46970
September 23, 2013

Commissioner West called the meeting to order. Commissioner Francis was not at the meeting.

MINUTES

Commissioner Hamman made a motion to approve the minutes for September 9, 2013 & September 16, 2013. Commissioner West 2nd the motion and it passed 2-0.

YMCA

Kathy Brehmer, Miami County YMCA, came before the Board requesting permission to pay the contractor prior to having the final certificate of occupancy. Mrs. Brehmer explained that there was a section of the alley that was cut out during the construction phase of the YMCA garage, and there is an issue with who is going to actually pay to repair the area. Mrs. Brehmer stated that the YMCA has since decided they will pay the cost, just to get the area completed, but could not authorize the release of funds for the contractor without the final certificate of occupancy. Commissioner Hamman made a motion to allow the YMCA to pay D & S Contracting. Commissioner West 2nd the motion and it passed 2-0.

MIAMI SEWER PROJECT

Becky Hodson, resident of The Town of Miami advised the Board that she spoke with Cathy Miller with Area 5 about getting financial assistance for the residents of the Town of Miami for the sewer project. Mrs. Hodson stated that Mrs. Miller told her that the Board of Commissioners would have to write the grant for Miami. Commissioner West advised Mrs. Hodson that the Board would not actually write the grant, but rather the county would be used as a pass-thru for the financial side of the grant. Commissioner West will contact with Mrs. Miller at Area 5 to get further clarification and then follow-up with Mrs. Hodson.

AMERICAN LEGAL PUBLISHING

The Board received a letter from American Legal Publishing regarding codification of the county ordinances and resolutions. Mary Brown, Chief Deputy Auditor stated that she had already scanned all the ordinances and resolutions, but needs to get with John Evans, IT Director to have the files converted so when they are posted to the county website you can perform a search by keyword in order to easily access the requested document. The Board reviewed the letter and the codifying would be \$4250 maximum and \$450 a year to maintain. The Board decided to table until next week.

SIEMANS CONTRACT

The Board received the rate schedule from Sieman for heating/cooling service calls. Siemens would only be called in the event Bowman's cannot get the issue fixed. The Board requested that a copy be sent to Bowman's Heating & Cooling for their records.

WEIGHTS & MEASURES

Mike Green, Weights & Measures Inspector had discussed with the Board last week about purchasing parts for a 5-gallon stainless steel tank, but needed to know where the purchase would be paid from before he placed the order. Commissioner West stated that it would come from the Commissioners, County General budget.

CONGRESSIONAL SCHOOL REPORT

The Board received the Congressional School Report from the Auditor's Office, needing the Board's signatures. Commissioner Hamman made a motion to sign the report, reflecting a -0- balance being held in trust. Commissioner West 2nd the motion and it passed 2-0.

IT

Commissioner West made an inquiry to IT Director, John Evans about getting a smaller version of the recording software for the Commissioners meetings. This would make it so that the IT Department would not have to move the equipment (that is very heavy) for the Council meetings. Mr. Evans will research and see what types of solutions are available.

Mr. Evans advised the Board that the fire alarm system was supposed to be worked on last Thursday, but the company did not make it. The company is here today to do the work. Mr. Evans noted that this only covers the old jail, not the annex.

Commissioner Hamman discussed with Mr. Evans a door that still needs to have the locks removed at the old jail. Mr. Evans and Commissioner Hamman will look into it together.

RESOLUTION

The Board received a resolution that agrees to hold a Commissioners Tax Sale. No date or minimum price has been set; it is only to authorize the actual sale. Commissioner Hamman made a motion to sign the resolution. Commissioner West 2nd the motion and it passed 2-0.

COUNTY ATTORNEY

Pat Roberts, County Attorney updated the Board on the following items that he is working on:

- Contract for Miami County Assessor for XSoft
- School Safety Ordinance-The Board has requested that all Miami County Schools be included in the ordinance
- Credit Card Policy adjustments

DNR

The Board received notices from the DNR regarding homeowner's responsibility to maintain the dams within Hidden Hills located on their property. Commissioner West noted that there will be a meeting in the GAR Room this week with the DNR and homeowners regarding those responsibilities.

SWEETSER TELEPHONE

The Board had received a letter from Sweetser Telephone requesting to bury a fiber optic cable along the county right-of-way in Converse. The Board had approved the request some time ago, but the letter did not have the signatures necessary. Commissioner Hamman made a motion to sign the letter. Commissioner West 2nd the motion and it passed 2-0.

BISHOP LAND SERVICE

The Board received a copy of the recommendation from Ken Einselen, County Engineer, allowing Bishop Land Service to conduct a geophysical seismic survey along a portion of CR 400 S & Frances Slocum Trail. The letter of recommendation is for the Board's records.

HIGHWAY

Brad Smith, Highway Superintendent updated the Board on the following:

- Meridian Rd bridge is completed, working on road cuts
- Chip & seal on Wallick Row is complete
- New hire will be starting October 1st, leaving 1 position to fill at the end of September
- Fred Bucher has been named to the north-end garage foreman
- New trucks should be here by October 1st

HANDBOOK

The Board discussed the employee handbook that was originally adopted under the old Board of Commissioners on December 31, 2013. Although the new handbook was adopted, it was not distributed to the employees as the new Board wanted to make adjustments. The Board would like to have the new, revised copy sent electronically to all employees (hard copies for those who do not receive electronic communications). Each employee would be required to return the notice stating they received a copy of the new handbook. Commissioner Hamman made a motion to have Commissioner West forward the final copy to Mary Brown, Chief Deputy Auditor, to distribute as soon as possible. Commissioner West 2nd the motion and it passed 2-0

Commissioner Hamman made a motion to adjourn. Commissioner West 2nd the motion and it passed 2-0.

Adjourned

MIAMI COUNTY BOARD OF COMMISSION

_____, **Chairman**
Joshua Francis

_____, **Vice Chairman**
Larry West

_____, **Member**
Jerry Hamman

Attest: _____, **Chief Deputy Auditor**
Mary Brown